



200 Mangrove Drive, Emerald Isle, NC 28594
 Direct: 252.354.5921
 Toll Free: 866.934.5090
 Fax: 252.354.2374
 email: annualrentals@BluewaterNC.com

RENTAL APPLICATION

All applicants must provide a current picture ID. The application fee is **\$50.00** check, or certified funds. Security Deposit is required to hold property. All applications will be processed in the order received.

Application Fee:

A **\$50.00** application fee is collected before we can process your applications and run a credit report. This must be paid in, check, or certified funds at the time the application is submitted. A picture ID must be provided. If the applicants are not married, there will be a fee of **\$50.00 for each applicant**.

Income Requirement/Employment History:

You must qualify for the rental payment. We use VA guidelines for the debt to income ratio of approximately 42%. This includes all bill payments and rent. If the owner allows more than one family unit to rent the property, then each person must qualify individually for the rental amount. The applicant will have to have established employment at current job for at least 6 months or be transferring from a similar position of which they have been employed for 1 year or longer.

Renters Insurance is a requirement: **\$250,000.00**, a copy must be provided to Bluewater at lease signing. This is required with six month lease or longer.

Credit Requirements:

A credit report is run on each applicant. The report cannot have any adverse credit ratings or judgments. If you are denied a rental property due to your credit history, your application fee is non-refundable. We are not permitted to share any information for the credit report or give you a copy.

Rental History: Rental history will be verified.

Security Deposit and Pet Fee: This must be in certified funds.

The applicant must be able to pay in full a security deposit in the amount equal to one month's rent. If the owner of the property allows more than one family unit to rent their property, each family must pay 75% of one month's rent. A pet fee of **\$200.00 per pet** will be collected in full for each permitted pet that will be on the premises. Only pets permitted by the lease will be allowed on the premises. No pet sitting will be allowed. Insurance companies will not allow 5 breeds of dogs in many homes. Please note: **No dogs of German Shepard, Doberman, Chow, Pit Bull or Rottweiler breed will be allowed. May not be all inclusive.**

Family Size:

It is our company policy that only one family unit occupy a property. (A single person is considered a family unit.) If there will be occupants other than the applicant(s) and children, this must be approved by the rental manager or owner of the property. The applicant's family must not exceed two family members per bedroom.

Trampolines/ Pools:

Many insurance companies are not allowing trampolines or pools in rental properties. Please let us know ahead of time if you have one so that we can contact the owner's insurance company for approval.

Please advise your rental agent prior to viewing our homes or submitting an application on a property if you know of any situations that would be contrary to our credit policy.

APPLICANT INFORMATION				
Address Desired:	Date:	Monthly Rent:	Agent:	Move-In Date:
Applicant's Name: (Last, First, Middle):	SS#:	Date of Birth:	Marital Status:	
Phone/Email:				
Co-Applicant's Name: (Last, First, Middle)	SS#:	Date of Birth:	Marital Status:	
Phone/Email:				
Emergency contact name and phone:				
RESIDENCE HISTORY				
Present Home Address: (Address, City, State, Zip)		Phone #:	Monthly Rent:	

Dates of Occupancy: (Month / Year)		Current Landlord:	Landlord's Phone #:
Previous Home Address: (Address, City, State, Zip)		Phone #:	Monthly Rent:
Dates of Occupancy: (Month / Year)		Previous Landlord:	Landlord's Phone #:
Name of nearest relative not living with you:	Address, City, State:		Phone #:

PERMITTED OCCUPANTS

Name:	Age:	Relationship:	Name:	Age:	Relationship:
Name:	Age:	Relationship:	Name:	Age:	Relationship:

PETS

Type of Breed:	Sex:	Age:	(Circle One) Spayed Neutered Declawed	(Circle One) Indoor Outdoor	Other Comments:
Type of Breed:	Sex:	Age:	(Circle One) Spayed Neutered Declawed	(Circle One) Indoor Outdoor	Other Comments:

MILITARY EMPLOYMENT

Branch of Service:	Grade:	# of Years:	EAS:	Monthly Income:
Unit: (Give Complete Information – Company, Battalion, Division, Base, Etc.)				Unit Phone #:
Commanding Officer:		Permanent Home of Record:		

CIVILIAN EMPLOYMENT

Employer:	Position:	Supervisor:	Monthly Income:
Employer Address: (Address, City, State, Zip)		Employed Since:	Employer's Phone #:

SPOUSE'S EMPLOYMENT

Employer:	Position:	Supervisor:	Monthly Income:
Employer Address: (Address, City, State, Zip)		Employed Since:	Employer's Phone #:

Circle One –

- | | | | |
|---|----------|----------|-----------|
| 1. Have you ever been evicted from any tenancy? | YES | NO | |
| 2. Have you ever willfully and intentionally refused to pay rent when due? | YES | NO | |
| 3. Do you know of anything which may interrupt income or ability to pay rent? | YES | NO | |
| 4. Are you or your spouse expected to leave this area in the next 12 months? | YES | NO | |
| 5. How did you hear about us? | Internet | Magazine | Newspaper |

Privacy Act Authorization

I hereby give permission for Bluewater Annual Rentals, to check and verify the information that has been stated on this rental application to include former landlords, former addresses, employers and my credit. I understand that there is a charge for processing this application, the bulk of which is used to verify my credit through the credit bureau. I certify that I am of legal age and that the above information is correct to the best of my knowledge.

Upon acceptance of this credit application, I understand that I am agreeing to sign a lease. **Upon application approval you will have up to 3 days to pay security deposit and sign lease. If I fail to sign the lease for the property applied for within 3 days, Bluewater Annual Rentals, WILL retain the security deposit.**

Applicant's Signature

Co-Applicant's Signature

Date



REAL ESTATE

VACATION RENTALS

INSURANCE

To Whom It May Concern:

We have received a rental application from the individual listed below, who states they are a present or former tenant. Please answer the questions below and return this information to us as soon as possible.

Rental history of: _____

Date Moved in: _____ Date Moved Out: _____ Monthly Rent: _____

Was Rent Paid on Time? _____ Number of times Late? _____

What was included in rent: _____

Complaints by others (explain) _____

Any Damage? Yes No If yes please explain: _____

Any Pets? Yes No

Would you rent to them again? Yes No

Did they give notice to move? Yes No

Person Providing Information: _____

Title: _____ Phone: _____

Company Name: _____

Thank you for your assistance in the matter. Please fax your reply to (252)354-2374 or scan and email to reneej@bluewatermc.com

Sincerely,

RENEE JOHNSON

Property Manager

200 Mangrove Drive

Emerald Isle, NC 28594

Office Phone: (252)354-5921

I HEREBY AUTHORIZE YOU TO RELEASE INFORMATION REGARDING MY TENANCY TO THE INQUIRING LANDLORD.

TENANT SIGNATURE

DATE



REAL ESTATE VACATION RENTALS INSURANCE

To Whom It May Concern:

We have received a rental application from the individual listed below, who has identified you as his/her employer. We would like to ask your cooperation by verifying his/her employment. Please answer the questions below and return this information to us as soon as possible.

Date of Hire: _____ Job Title: _____

Full-time Part Time Temporary Typical number of hours worked per week: _____

Salary: \$_____ Hourly Weekly Bi-weekly

Signature of Supervisor: _____ Date: _____

Company Name: _____

Thank you for your assistance in the matter. Please fax your reply to (252) 354-2374 or scan and email to reneej@bluewaternc.com

Sincerely,

Renee Johnson

Property Manager

200 Mangrove Drive

Emerald Isle, NC 28594

Office Phone: (252)354-5921

Applicant Authorization to Release Employment Information

I, _____ do hereby authorize _____, my employer, to release the requested information above to Bluewater for their review and consideration of my residential rental application.

Signature of Applicant _____ Date _____